

# 2019 Annual Report

City of Wenatchee Parks, Recreation and Cultural Services Department

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Merry Maids Halloween Carnival



We are pleased to present the 2019 Parks, Recreation and Cultural Services Department annual report. In this report you will find a summary of the activities completed by department staff and volunteers during 2019. The Department's vision of partnering with the community to provide innovative and high value parks, facilities, programs and services that promote an engaged and healthy community may be seen in the outcome areas of:

- Strengthening community image
- Protecting environmental resources
- Increasing cultural unity
- Supporting economic development
- Facilitating community problem solving
- Providing recreational experiences
- Fostering human development
- Promoting health and wellness
- Increasing self esteem and reliance

## ARTS, RECREATION AND PARKS COMMISSION

Lisa Adan, Sara Urdahl, Raylene Dowell, Marlin Peterson, Morgan Mott, Blake Morrell, Mark Lewis, Dan Langager, Liliana Luna Cruz, Sophia Dillon

### PERMANENT STAFF

|                 |                                      |                  |                                      |                    |                          |
|-----------------|--------------------------------------|------------------|--------------------------------------|--------------------|--------------------------|
| Caryl Andre     | Recreation Supervisor                | Jordan Brooks    | Park Maintenance                     | Pablo Chavolla     | Park Maintenance         |
| Cammy Coble     | Administrative Assistant             | Lorinda Davis    | Park Maintenance                     | David Erickson     | Department Director      |
| Axel Garcia     | Park Maintenance Lead                | Jerred Gardner   | Park Maintenance/Cemetery            | Chris Gooch        | Park Maintenance         |
| Tim Herdt       | Park Maintenance                     | Tom Lewis        | Cemetery Worker                      | Charlotte Mitchell | Capital Projects Manager |
| Jeff Pulver     | Cemetery Lead                        | Rob Richards     | Park Maintenance Supervisor          | Gina Shaw          | Recreation Coordinator   |
| Sascha Smith    | Recreation Coordinator               | Dave Hendrickson | Park Maintenance/Trustee Coordinator |                    |                          |
| Charlie Persall | Park Maintenance/Trustee Coordinator |                  |                                      |                    |                          |

### TEMPORARY STAFF

|                      |                        |                     |                             |                  |                        |
|----------------------|------------------------|---------------------|-----------------------------|------------------|------------------------|
| Maya Anderson        | Lifeguard              | Loren Baltruch      | Recreation/Community Center | Rebecca Bay      | Lifeguard              |
| Adriana Blanchfield  | Recreation Leader      | Stevie Bowman       | Recreation Instructor       | John Bromley     | Recreation Leader      |
| Andres Broxon        | Lifeguard              | Horeb Carpio        | Recreation Leader           | Sinai Carpio     | Recreation Leader      |
| Charlie Cutter       | Assistant Pool Manager | Christian Cutter    | Lifeguard                   | Hannah Craig     | Recreation Leader      |
| Stephanie Critchell  | Lifeguard              | Scott Duboiski      | Recreation Leader           | Madelyn Eaton    | Lifeguard              |
| Alice Eifert         | Lifeguard              | Conner Elwyn        | Lifeguard                   | Kayli Elwyn      | Recreation/Lifeguard   |
| Sydney Green         | Recreation Leader      | Lexxi Hallberg      | Recreation Leader           | Rick Harris      | Cemetery               |
| Eamon Haugan         | Recreation Leader      | Josh Holcomb        | Park Maintenance            | Trey Jammerman   | Park Maintenance       |
| Eric Janzen          | Community Center       | Drew Kay            | Recreation Leader           | Shelby Kay       | Lifeguard              |
| Katherine Kazulina   | Recreation/Lifeguard   | Karlyn Kelly        | Lifeguard                   | Jack Kuske       | Park Maintenance       |
| Kjersten Langager    | Recreation Leader      | Karina Lagunas      | Cashier                     | Clarizza Lopez   | Recreation Leader      |
| Tage Madson          | Lifeguard              | Simon Madson        | Lifeguard                   | Rachel Marquis   | Lifeguard              |
| Lauren Marquis       | Lifeguard              | Kyla Mataya         | Recreation Leader           | Audrey Moore     | Cashier                |
| Phillip Moore        | Recreation             | Tara McBride        | Recreation Leader           | Thomas Murphy    | Park Maintenance       |
| Olga Murilo          | Lifeguard              | Luis Navarrete      | Recreation Leader           | Kara Nelson      | Recreation Leader      |
| Kristine Pease       | Recreation Instructor  | Grace Pixton        | Recreation                  | Elliott Posenjak | Recreation             |
| Dalton Pulver        | Park Maintenance       | Lucas Price         | Recreation Leader           | Caleb Pringle    | Assistant Pool Manager |
| Rosie Ramos          | Lifeguard              | Emma Reeves         | Recreation Leader           | Acadia Rice      | Lifeguard              |
| Jasmine Sanchez      | Cashier                | Emma Savage         | Lifeguard                   | Kiarra Scheib    | Recreation Leader      |
| Nathan Schwinkendorf | Park Maintenance       | Lawarnc Smiddy      | Park Maintenance            | Morgan Smith     | Recreation Leader      |
| Kyle Sutton          | Lifeguard              | Ian Walsh           | Lifeguard                   | Lily Waterhouse  | Recreation Leader      |
| Brittany Webster     | Recreation Leader      | Cameron Wheeler     | Lifeguard                   | Kellen Williams  | Recreation Leader      |
| Sam Williams         | Lifeguard              | Hannah VanHeyningen | Lifeguard                   | Chase Voie       | Lifeguard              |
| Emma Yenney          | Lifeguard              | Cecila Zook         | Recreation Leader           |                  |                        |

# THE BENEFITS OF PARKS AND RECREATION

A strong park and recreation system is essential for a thriving community.

There are a many different benefits that can be accrued from participation in City of Wenatchee recreation activities or visiting city parks or open space areas. We can relax and enjoy the beauty of a sunset. We can spend time with family or friends. We can experience new activities and opportunities. There is a limitless number of benefits that can be found within such experiences.

Most of these values and benefits fall within one of four major categories:

- Individual
- Community
- Environmental
- Economic

## INDIVIDUAL BENEFITS

Parks and Recreation provide opportunities for living, learning, and leading a full and productive life as well as avenues for purpose, pleasure, health and well being.

Other more specific individual benefits include:

- Full and meaningful life
- Balance between work and play
- Creativity and adaptability
- Life Satisfaction
- Self esteem and self reliance
- Sense of adventure
- Problem solving and decision making
- Quality of Life
- Sense of accomplishment
- Personal appreciation and satisfaction
- Personal development and growth
- Psychological well being
- Physical health and maintenance



## ECONOMIC BENEFITS

Parks, recreation and open space are not mere expenditures but and investment in the future well being of individuals and groups as well as the continued viability of communities and the world.

Other benefits include:

- Economic stimulant
- Reduced healthcare costs
- Reduced vandalism and crime
- Revenue generator
- Enhanced land values
- Catalyst for tourism





## COMMUNITY BENEFITS

We live and interact within families, work groups, neighborhoods, communities, and the world. Recreation and parks play an integral role in providing opportunities for these types of interactions.

Other more specific benefits include:

- Strong, vital involved communities
- Connected families
- Ethnic and cultural understanding and harmony
- Community pride
- Support for youth
- Lifelines for the elderly
- Reduced alienation
- Reduced delinquency
- Outlets for conflict resolution
- Social bonding
- Understanding and tolerance



*Fiestas Mexicanas Event in Lincoln Park*

## ENVIRONMENTAL BENEFITS

Providing and preserving parks and open space enhance the desirability of an area as well as contribute to the safety and health of its inhabitants.

Other more specific benefits include:

- Environmental health and protection
- Catalyst for relocation
- Physical health and wellbeing
- Stress reduction
- Source of community pride
- Enhanced property values
- Clean air and clean water
- Preservation of open space
- Protection of the ecosystem



*The Kenzie's Landing property*



**Administrative Services** is responsible for the activities and actions involved in operating the Parks and Recreation Department including: Personnel, budget management, facility use, policy and procedure development and those other items that do not normally fall within one of the main Department functional areas.

## HIGHLIGHTS

The following are highlights from 2019:

- Participated in internal and external meetings including: Finance Committee; City Council; Department Directors; Public Works Committee; NCW Park Directors; Department staff meetings; City Hall Steering Committee; Sports Foundation; Safe Routes to Parks; Arts, Recreation and Parks Commission Facilities Committee; Washington State Special Olympics; State Urban Wildlife Habitat Workgroup; Sports Advisory Committee; Rec to Tech; Customer Service Committee; Wellness Committee; and City Safety Committee.
- Prepared and distributed weekly, quarterly and annual reports.
- Updated the Facebook page, City website and Active site. Provided information to Washington Hometown website.
- Prepared and distributed Arts, Recreation and Parks Commission meeting agenda packets. Provided staff support at meetings.
- Monitored air quality and modified services to respond to weather.
- Met with Wenatchee Valley College to review and provide direction for their Outdoor Recreation Program.
- Reviewed Olympia's unsanctioned camping and mitigation site program.
- Assisted the City of Bellingham with park security, vandalism, safety and homeless issues.
- Addressed personnel issues with assistance from HR.
- Commissioner Langager accepted the Parks and Recreation Month Proclamation read by the City Council.

- Promoted programs, projects and services on La Nueva, La Super Z, KPQ, KOHO, Sunny FM, NCWLife, and Z Country, in the Wenatchee World and through a variety of electronic and social media sites.
- Liliana Luna Cruz was appointed to the student position of the Arts, Recreation and Parks Commission. Lisa Adan was re-appointed and Lyle Markhart was appointed to the Commission.

- Assisted Wenatchee Pride with 2019 and 2020 event coordination efforts.

- Continued working on implementing the Novotx system.

- The Greater Wenatchee Arbor Day Committee accepted the Arbor Day proclamation as read by the City Council.

- Sascha Smith attended the WRPA annual conference in Vancouver.

- The security cameras were ordered, fabricated, tested and delivered. Josh Winn installed the Pioneer Park security cameras and found a number of electrical issues such as open grounds and exposed live wires within the park electrical system. Explored and began implementing repairs.

- Received an agreement termination letter from Chelan County Regional Justice Center regarding the use of inmate labor and new agreement. The new agreement was approved by the City Council.

- Assisted Fiestas Mexicanas with event coordination efforts. Coordinated and conducted meeting with other departments to help facilitate the event.

- The Director was asked to provide expert testimony on Homelessness, Population Growth/Density, Environmental Equity/Justice, and Maintenance Funding as it relates to parks to the Recreation Conservation Funding Board at their June meeting in Olympia. The information was used to help establish policy direction for the Board for the next 2-4 years.





- Participated in the Eastmont Activity Fair.
- Reviewed and provided comments on the revised City Hall plans.
- Assisted with the city wellness event.
- Participated in the Apple Blossom Luncheon.
- Conducted department staff team building activities.
- Met with the State auditors to discuss parks, recreation and cemetery cash handling procedures.
- Met with the IS Department to discuss Business Impact Assessment.
- Worked with a vendor interested in selling shave ice at Pioneer Park.
- Administered the 2019 departmental budget and met with the Finance Director, IS Director and Fleets Division to discuss the 2020 budget. Prepared and submitted the budget request.
- Met with the architects completing the Public Services Center spatial analysis.
- Reviewed a Washington Department of Fish and Wildlife request to heli-trap mule deer on City property.
- Recruited, interviewed, selected, trained and supervised over 60 temporary staff.



- With Action Health Partners, explored a syringe exchange program with other area park operators in an effort to reduce the number of needles found in the parks.
- Department staff responded to a domestic incident in our lobby. One of the individuals was escorted away by law enforcement.
- Worked with Parque Padrinos to assist them in the Cherry Harvest Festival event at Centennial Park and Firehouse Pets with dog meet up events.
- Assisted the summer Small Miracles lunch program with program logistics.
- Completed FMLA, Sexual Harassment, Reporting Systems and Supervisor Safety Training, Leadership, Emergency Preparedness, Computer Security, Inmate Supervision Recertification, Public Records Retention, Tree Protection During Construction, Confined Space, Egress, and Basic Incident Command System for Initial Response trainings.
- Temporary Recreation staff completed defensive driving, first aid, CPR, bloodborne pathogen, community water safety training and a review of policies and procedures.
- Provided communications, policy and business impact information to the IS Department.
- Investigated and responded to incidents and complaints.
- Followed up with a citizen and animal control about a complaint of a pet owner with three, uncontrolled aggressive dogs at the off leash area.
- Assisted the Wenatchee School District with coordination of their fall field experience for second graders at Saddle Rock.
- Participated in a meeting with the Mayors office, human service agencies, Community Development and Police about unauthorized camping in parks.
- Assisted the City of Sunnyside with program pricing and sponsorship information.





- Assisted the Information Systems and the Police Departments with a review of security camera footage to identify a potential suspect in a copper wire theft from a PUD lot near Saddle Rock.
- Reviewed and provided an update to the Continuity of Government and Operations Plan.
- Met with Maete's Market to discuss alternate locations for the market during construction of Kiwanis Methow Park.
- Brainstormed temporary library locations with Public Works.
- Assisted Snohomish County with recreation and facility management issues.
- Met with Wenatchee Youth Baseball to discuss field options and their batting cage project.
- Alerted PUD about a dog attack incident in Walla Walla Point Park that was posted on our Facebook page.
- Public Works ordered the partially grant funded program van. It arrived and was put into service.
- Updated the Arts, Recreation and Parks Commission Handbook.
- Assisted apple Blossom with scholarship judging.
- Worked with Confluence Health on parking options at Lincoln Park during their parking garage construction project.
- Registered staff for the Washington Recreation and Park Association annual conference.
- Prepared department information for Jerri Barkly of the Chamber of Commerce and also met with Chamber Director about the Sports Foundation.
- Completed employee evaluations.
- Instructed a parks and recreation liability class for Wenatchee Valley College.
- Promoted internship and temporary positions to colleges and universities.
- Met with the HR Director and outlined the staffing recruitment timeline for the Recreation Coordinator and Park/Cemetery and Parks/Trustee Coordinator (retirement replacement). The City Council approved the positions. The positions were posted internally and advertised externally.
- Received and reviewed 46 external applications for the Park Maintenance Worker position and 15 for the Recreation Coordinator position. Scheduled and interviewed applicants. The results of the postings and interviews were as follows:
  - Internal candidate Jerred Gardner was selected to fill the Parks/Cemetery position which created a vacancy for his park maintenance position.
  - Internal candidate Pablo Chavolla was selected to fill the park maintenance vacancy. Pablo later moved to a position in the Street Department. This vacancy was then filled by Internal candidate Kevin Countryman.
  - External candidate Gina Shaw was selected to fill the Recreation Coordinator position.
  - Internal candidate Charlie Persall was selected to fill the Parks Maintenance Trustee Coordinator position. This vacancy was created when Dave Hendrickson retired. This created another Park Maintenance worker vacancy. External candidate Jordan Brooks was selected to fill that position.
- Recreation Coordinator Sascha Smith submitted his resignation. Prepared a recruitment schedule and advertising materials for his replacement. Provided it to HR for implementation. Recruitment got underway.
- Met with the Convention Center, Police and Facilities to provide assistance with security cameras for the Convention Center.
- Assisted the City of Sunnyside with photo release forms and program disclaimers.



- Met with Police, Building, Code Enforcement, Storm Water, Finance, Facilities and Parks Departments to discuss potential updates and additions to the park special event permit and concession and process.
- Assisted the Manson Park District with play area surface material information.
- Considering requesting the addition of a budget line item in the maintenance division labeled "Vandalism Response" to highlight the money needed to be spent annually on repairs.
- Met with a new eastside representative from the Governors office.
- Assisted the City of Quincy with how to contract for recreation services.
- Reviewed and provided comment on the draft cyber incident response plan.
- Addressed multiple complaints at Washington Park stemming from unauthorized camping and donation solicitations.
- Assisted the City of Quincy with departmental organization codes.
- Our superstar volunteer Bridgett Barker was recognized by the City Council.
- Completed updates to the Park Concession Permit, Alcoholic Beverage Area Permit, Community Garden application, Special Event Permit, and Inflatable Permit forms and procedures for 2020.
- Continued working with the school district science program on coordination efforts for their 2020 Shrub Steppen Saddle Rock program.



## RESERVED PARK USE

Processed facility reservation requests and special event permit applications. The following is a summary of those special event permit applications received and reserved park uses.

### PICNIC SHELTER OR STAGE RENTAL USES

| PARK AREA           | USES       | ATTENDANCE    |
|---------------------|------------|---------------|
| Lincoln Park        | 34         | 1,660         |
| Rotary Park (North) | 121        | 5,574         |
| Rotary Park (South) | 10         | 310           |
| Saddle Rock         | 11         | 425           |
| Centennial Park     | 11         | 1,130         |
| Pioneer Park        | 31         | 1,355         |
| Kiwanis Methow Park | 1          | 20            |
| Washington Park     | <u>65</u>  | <u>2,939</u>  |
| <b>TOTALS</b>       | <b>284</b> | <b>13,413</b> |

### SPECIAL EVENT/CONCESSION PERMIT APPLICATIONS

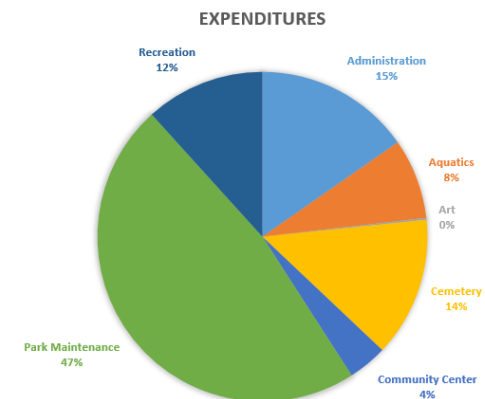
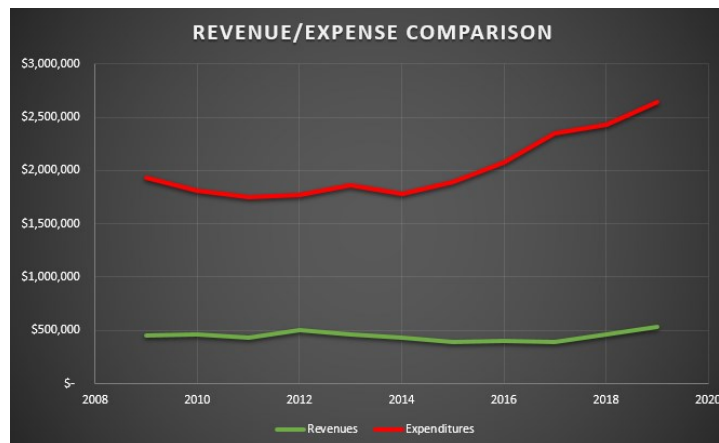
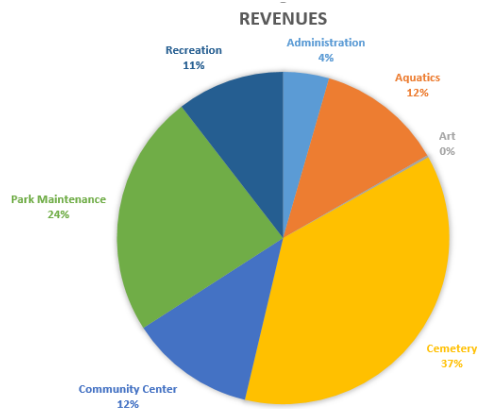
- Wenatchee Pride (Lincoln Park, 1 day)
- Fiestas Mexicanas (Lincoln Park, 3 days)
- Mayte Market (Community Center, 26 days)
- WSD 2nd Grade Field Experience (Saddle Rock, 4 days)
- Small Miracles Lunch Program (Washington, Lincoln, Pioneer, Pennsylvania Parks, 36 days)
- Lights for Liberty (Memorial Park, 1 day)
- Festival de la Cereza (Centennial Park, 1 day)
- Cascade Loop Video Shoot (Saddle Rock, 1 day)
- Cry Out America (Memorial Park, 1 day)
- Hungry for the Truth II (Centennial Park, 1 day)
- Heart of Art in the Park (Centennial Park, 1 day)
- Apple Blossom Festival (Memorial Park, 16 days)
- Shrub Steppe'n Up Saddle Rock (Saddle Rock, 5 days)
- Apple Capital Swim Meet Camping (Pioneer Park, 3 days)
- Wenatchee Pride (Lincoln Park, 1 day)
- Fiestas Mexicanas (Lincoln Park, 3 days)
- Flower Concession (Community Center, 1 day)
- Parque Padrinos Event (Kiwanis Methow Park, 1 day)
- Pentacost in the Park (Centennial Park, 1 day)
- Triple Crown Baseball Tournament (Lincoln Park, 3 days)
- Women's March (Memorial Park, 1 day)
- Documentary Movie Shoot (Lions Locomotive Park, 1 day)



## REVENUE AND EXPENDITURE COMPARISON

The table and charts below are comparisons of all department revenues and expenditures for 2019. Community Center revenues are from May through December only for 2019.

| REVENUES                                |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|   | 2009                | 2010                | 2011                | 2012                | 2013                | 2014                | 2015                | 2016                | 2017                | 2018                | 2019                |
| Art Fund Contributions - 1%             | \$ 19,621           | \$ 25,279           | \$ 25,151           | \$ 20,447           | \$ 16,422           | \$ 19,736           | \$ 9,944            | \$ 202              | \$ 6,067            | \$ 1,262            | \$ 1,099            |
| Cemetery Service Fees                   | \$ 61,706           | \$ 56,445           | \$ 61,712           | \$ 65,875           | \$ 64,632           | \$ 78,195           | \$ 68,665           | \$ 56,887           | \$ 54,954           | \$ 71,554           | \$ 76,001           |
| Community Center Leases                 | \$ 48,041           | \$ 49,169           | \$ 59,739           | \$ 74,737           | \$ 48,550           | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ 38,109           |
| Community Center Rentals                | \$ 56,047           | \$ 61,876           | \$ 29,822           | \$ 32,917           | \$ 26,865           | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ 24,451           |
| Grave, Crypt and Niche Sales            | \$ 63,157           | \$ 62,427           | \$ 59,691           | \$ 71,535           | \$ 77,097           | \$ 104,960          | \$ 82,133           | \$ 87,853           | \$ 66,157           | \$ 66,638           | \$ 77,806           |
| Liners, Markers and Vase Sales          | \$ 45,705           | \$ 41,862           | \$ 30,790           | \$ 50,758           | \$ 46,407           | \$ 48,211           | \$ 48,807           | \$ 40,387           | \$ 34,875           | \$ 44,188           | \$ 38,477           |
| Miscellaneous Parks and Recreation Fees | \$ 6,860            | \$ 4,437            | \$ 375              | \$ 174              | \$ 577              | \$ 392              | \$ 1,061            | \$ 853              | \$ 1,018            | \$ 596              | \$ 5,376            |
| Other Cemetery Revenues                 | \$ 1,140            | \$ 1,198            | \$ 825              | \$ (2,213)          | \$ 623              | \$ 566              | \$ 716              | \$ 1,615            | \$ 1,210            | \$ 824              | \$ 2,230            |
| Other Community Center Revenues         | \$ 4,617            | \$ 2,626            | \$ 879              | \$ 1,734            | \$ 727              | \$ 114              | \$ 169              | \$ 474              | \$ 938              | \$ 1,572            | \$ 2,027            |
| Park Maintenance Charges                | \$ 56,892           | \$ 61,103           | \$ 69,840           | \$ 94,401           | \$ 77,049           | \$ 76,611           | \$ 78,573           | \$ 101,703          | \$ 111,040          | \$ 161,483          | \$ 124,899          |
| Picnic Shelter Rentals                  | \$ 9,345            | \$ 8,065            | \$ 8,725            | \$ 7,841            | \$ 10,400           | \$ 11,064           | \$ 9,239            | \$ 8,954            | \$ 10,454           | \$ 12,896           | \$ 15,497           |
| Pool Admissions                         | \$ 20,734           | \$ 21,608           | \$ 19,104           | \$ 18,194           | \$ 15,621           | \$ 16,272           | \$ 16,548           | \$ 17,588           | \$ 16,822           | \$ 17,182           | \$ 20,610           |
| Pool Rentals                            | \$ 4,364            | \$ 9,605            | \$ 12,319           | \$ 8,465            | \$ 12,603           | \$ 13,928           | \$ 13,484           | \$ 14,414           | \$ 15,370           | \$ 14,192           | \$ 15,064           |
| Recreation Programs Fees                | \$ 40,093           | \$ 36,856           | \$ 39,197           | \$ 40,816           | \$ 37,512           | \$ 38,229           | \$ 39,428           | \$ 45,358           | \$ 55,027           | \$ 48,770           | \$ 55,440           |
| Special Event Permits                   | \$ 2,041            | \$ 1,458            | \$ 1,080            | \$ 1,620            | \$ 1,365            | \$ 920              | \$ 1,308            | \$ 1,400            | \$ 738              | \$ 1,429            | \$ 2,740            |
| Swimming Lessons                        | \$ 13,103           | \$ 14,792           | \$ 16,347           | \$ 18,255           | \$ 24,059           | \$ 23,897           | \$ 23,670           | \$ 21,343           | \$ 19,715           | \$ 19,555           | \$ 29,152           |
| <b>TOTAL</b>                            | <b>\$ 453,466</b>   | <b>\$ 458,806</b>   | <b>\$ 435,596</b>   | <b>\$ 505,556</b>   | <b>\$ 460,509</b>   | <b>\$ 433,095</b>   | <b>\$ 393,745</b>   | <b>\$ 399,031</b>   | <b>\$ 394,385</b>   | <b>\$ 462,141</b>   | <b>\$ 528,978</b>   |
| Grants (From year of application)       | \$ 177,071          | \$ 287,668          | \$ 18,864           | \$ 1,555,500        | \$ 19,500           | \$ 1,606,632        | \$ 203,326          | \$ 1,930,000        | \$ 16,449           | \$ 3,181,192        | \$ 1,264,169        |
| EXPENDITURES                            |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
|   | 2009                | 2010                | 2011                | 2012                | 2013                | 2014                | 2015                | 2016                | 2017                | 2018                | 2019                |
| Administration                          | \$ 319,842          | \$ 290,157          | \$ 281,003          | \$ 277,303          | \$ 270,101          | \$ 270,668          | \$ 300,253          | \$ 360,542          | \$ 277,797          | \$ 314,429          | \$ 404,021          |
| Aquatics                                | \$ 177,874          | \$ 156,141          | \$ 153,380          | \$ 132,281          | \$ 129,960          | \$ 147,259          | \$ 125,832          | \$ 138,152          | \$ 158,819          | \$ 165,034          | \$ 207,635          |
| Art                                     | \$ 24,092           | \$ 16,454           | \$ 31,880           | \$ 26,997           | \$ 24,714           | \$ 24,594           | \$ 13,355           | \$ 8,765            | \$ 1,500            | \$ 1,500            | \$ 4,870            |
| Cemetery                                | \$ 270,874          | \$ 271,058          | \$ 254,623          | \$ 275,011          | \$ 279,497          | \$ 286,384          | \$ 278,841          | \$ 289,319          | \$ 399,580          | \$ 336,321          | \$ 361,859          |
| Community Center                        | \$ 132,487          | \$ 122,559          | \$ 135,824          | \$ 138,188          | \$ 149,218          | \$ 39,503           | \$ 24,705           | \$ 35,038           | \$ 43,367           | \$ 36,090           | \$ 101,445          |
| Park Maintenance                        | \$ 807,235          | \$ 805,752          | \$ 772,121          | \$ 803,197          | \$ 890,772          | \$ 894,627          | \$ 991,950          | \$ 1,045,525        | \$ 1,157,000        | \$ 1,245,412        | \$ 1,250,915        |
| Recreation                              | \$ 204,362          | \$ 152,960          | \$ 119,419          | \$ 118,734          | \$ 121,452          | \$ 122,180          | \$ 156,824          | \$ 193,361          | \$ 312,692          | \$ 328,510          | \$ 308,900          |
| <b>TOTAL</b>                            | <b>\$ 1,936,766</b> | <b>\$ 1,815,081</b> | <b>\$ 1,748,250</b> | <b>\$ 1,771,711</b> | <b>\$ 1,865,714</b> | <b>\$ 1,785,215</b> | <b>\$ 1,891,760</b> | <b>\$ 2,070,702</b> | <b>\$ 2,350,755</b> | <b>\$ 2,427,296</b> | <b>\$ 2,639,645</b> |





The City of Wenatchee operates the City Pool in an effort to enhance the quality of life for residents and visitors by providing safe and healthy opportunities for aquatic instruction, recreation, fitness, and safety education. The **Aquatics Division** strives to offer innovative programming that reflects current societal trends, technology, and research findings in a safe, aesthetically pleasing and family friendly environment.

## HIGHLIGHTS

The following are highlights from 2019:

- Cleaned and prepared the facility for the season.
- Public Works facilities staff completed pump room wall repairs and circulation pump protection. Repaired a hole in the bottom of the pool and broken concrete by the diving boards. Ordered paint and painted the pool bottom to help hold the water in until we are able to replace the liner.
- The pool was filled and heated, chemicals balanced and operations began.
- Recreation Coordinator Gina Shaw successfully completed Aquatic Facility Operator Certification Training.
- Met with the State Auditor to discuss pool cash handling.
- The pool hosted the summer swim league championship meet, the Starlight Invitational Swim Meet and the Apple Capital Swim Meet.
- Prepared the annual Velocity fee adjustment.



- Adjusted operations due to lightning.
- Promoted swimming lessons and scholarships at the Head Start summer program fair.
- Met with user groups to coordinate summer swim league meets.
- Someone moved picnic tables from Pioneer Park against the fence and used it as a ladder to climb over. Once inside they did whatever they did then dumped out a garbage can and used it and a picnic table to climb back out. Provided the twitter admission of trespassing into the pool after hours and photos of the makeshift ladder to the Police Department for follow up investigation.
- The chlorine and acid pump motors both failed and had to be replaced. Ordered and installed new batteries for the ADA lift.
- Awarded 64 scholarships for swimming lessons.
- Assisted the City of Sunnyside with pool operational recommendations.
- Met with the Public Works Facilities Division to discuss planned repairs including locker room lighting conversion to LED, shower re-grouting, chemical room wall repair and main circulation pump protection.
- Met with Velocity at the pool to assist with storage items, to discuss seasonal operations and meet their new board president and swim coach.
- Assisted the City of Omak in their search for an aquatic trainer.
- Ordered an electronic time clock for next season.



- Gina Shaw accepted the Aquatic Safety Month proclamation read by City Council.
- Provided a behind the scenes tour of the pool to an afterschool program.
- Assisted the City of Cashmere with a pool leak issue.
- Requested price quotes for diving board fall protection pads to reduce the potential for injuries. Received approval to purchase the materials from the Finance Committee and placed the order. The padding was finally delivered on the last day the pool was open for the season so it will be installed next spring.
- The following is a comparison of pool attendance for the season. It does not include swim meet, special event or rental participation.

|                        | 2019       | 2018       | 2017       | 2016       | 2015       | 2014       | 2013       |
|------------------------|------------|------------|------------|------------|------------|------------|------------|
| <b>Recreation Swim</b> | 6,450      | 6,120      | 6,109      | 5,656      | 5,090      | 6,167      | 5,438      |
| <b>Lap Swim</b>        | 1,624      | 1,167      | 1,307      | 1,374      | 1,258      | 1,431      | 1,418      |
| <b><u>Lessons</u></b>  | <u>970</u> | <u>796</u> | <u>775</u> | <u>720</u> | <u>767</u> | <u>881</u> | <u>883</u> |
| <b>Totals</b>          | 9,044      | 8,083      | 8,191      | 7,750      | 7,115      | 8,479      | 7,739      |



- We had “ruffly” 75 dogs participate in the Doggie Paddle Swim.
- Operations concluded for the year and the pool was winterized.



### A message from one of our guests

Good afternoon,  
 We enrolled both of our boys in the Session 4 swim lessons that started on Monday August 5th and am so happy we did. First I want to compliment Christian and his brother Charley for doing an excellent job with their class. They were having so much fun with the kids while teaching I was really impressed! They keep the kids engaged but are also attentive. Today Christian worked with Chase and again it was a good class. I also want to give Kudos to Gina, I believe the manager or head person at the pool, she was very responsive to my feedback about one of the other classes. She changed up the instructors and I really saw an improvement in the class performance as far as staying attentive to the instructors and learning more. Charley worked with the gal today (I don't know her name sorry) and I saw a lot of really good interaction and learning with the kids, they were more engaged and having fun while making improvements in their swimming. So an overall big Thank You to the staff at the city pool, we are just so pleased with what we've seen and watching our kids really improve in their water abilities!

*I continue to be impressed with the City and Parks department.*

Thank you,  
 Kala McGlashan



The City of Wenatchee provides arts and cultural facilities, programs and services in an effort to enhance the quality of life for residents and visitors. The **Arts and Culture Division** strives to promote and encourage public programs to further the development and public awareness and interest in the visual and performing arts and to act in an advisory capacity with the artistic and cultural development of the city.

## HIGHLIGHTS

The following are highlights from 2019:

- Followed up with a person interested in painting a mural on 5th Street and another that would like to paint a mural on the Library.
- Cleaning of the City's sculpture collection was completed.
- Worked with NCRL on the potential of relocating a sculpture from the headquarters to the Library.
- The Summer Concert Series was held on Friday evenings in Centennial Park from June through early August. Solicited concert sponsorships and promoted the series.



- Continued to meet with Adele Wolford to discuss the Art on the Avenues visiting collection sales. Promoted the sale through a variety of methods.
- Followed up with the Orchard Middle School art teacher about the Out of the Box wrap project they started last year.
- Assisted the City of Walla Walla as they would like to use our public art policy and art selection criteria and procedure as a model for their City.



- Marlin Peterson painted murals along South Walker Avenue as part of a Kiwanis Methow Park related project.
- Scheduled the appraisal of the Art on the Avenues collection acquired by the City at the end of 2018. Prepared base materials and the appraisal was conducted. The replacement value of the pieces donated to the City in 2018 was appraised at \$361,425 for a grand total value of \$1,724,174 for the city collection.
- Briefly discussed coordination of a call to artist process for the new city hall with the Economic Development Director.
- Coordinated, removed and stored City owned artwork at the Library in anticipation of their construction project.
- Explored the reasons behind the lights being out on the southern "Welcome to Wenatchee" sign. It appears that the electrical was cut during the George Sellar Bridge Project and was never repaired. Public Works is working to fix the issue.
- Met with Terry Valdez to discuss Kiwanis Methow Park, artwork for surrounding areas and the Trust for Public Lands National Endowment for the Arts grant.
- Discussed possible placement of a Yeti sculpture downtown with the Executive Services and Public Works Directors.

- Met with the Economic Development Department to discuss the Earthworks Sculpture.
- Assisted representatives from the Chelan Arts Commission who would like to use our “Out of the Box” utility box art program as a model to create a program in their city.
- Thanks to Parks Maintenance workers Jerred, Tim, Chris and Axel for moving the “Winters Rest” sculpture from the old City Hall to the new.



- Provided art collection information for inclusion into the Washington Hometown website.
- Prepared content for the new art collection page of the website.
- Met with the Finance Director and Executive Services Director to discuss the 1% for the Arts Fund.
- Assisted the City of Jackson Hole Wyoming as they would like to utilize our art policies as a model for their community.
- Promoted, coordinated and held the Movie in the Park Program. The movie “Incredibles 2” was shown in Lincoln Park on September 7 at 7:30pm.



- Assisted Congresswoman Schrier with developing a list of potential judges for Congressional Art Award.
- Dan Langager accepted the Arts Education Month proclamation read by City Council.
- Completed scanning Art on the Avenues documents.
- Drafted and distributed art display agreements for the display of City owned artwork on private property.
- Discussed with the PUD possible purchase of AOTA visiting sculptures. Followed up with AOTA.
- The Centennial Park salmon mural was tagged. Arts, Recreation and Parks Commissioner Peterson completed repairs.





Cemetery staff are responsible for overall operations, including landscape installation and maintenance, burial service setup, grave, niche and crypt sales, burials marker setting and any other operational task necessary for the 34 acre Wenatchee Cemetery (which includes a mausoleum with interior and exterior crypts and niches) and the Home of Peace Mausoleum on South Miller Street. Staff works with local and out-of-area funeral directors and families directly to accommodate the needs of those utilizing the Cemetery.

The Cemetery derives its revenues from three sources including fees for services provided by the staff, the sale of graves, crypts, niches, markers and other items and interest earnings from the Cemetery Endowment Care Fund. For many years the three traditional revenue sources have not been adequate to cover the cost of operations.

## HIGHLIGHTS

Highlights from 2019 include:

- Transitioned Cemetery operations from Public Works to the Parks, Recreation and Cultural Services Department.

- The Cemetery fence was hit three times this year by impaired drivers. Investigated cemetery design alternatives to help reduce future damage and also address potential liability issues. The fence was repaired.



- Trimmed the headstones three times this year. Repaired and leveled headstones from winter damage.
- Responded to citizen complaints about the old, outdated hydraulic irrigation system and watering issues. It will cost roughly \$80-\$100,000 to completely address the issues.
- Investigated and responded to a complaint about the Cemetery. The complainant appears to be intentionally doing things contrary to policy at the Cemetery so that they can then file complaints later.
- The cemetery had 176 services this year.
- Explored wifi options, cost and availability at the Cemetery to improve customer service throughout the grounds.
- Discussed the potential to modify the budget structure with the Finance Director.

- Continued to identify descendants and funding resources to repair the Clark Mausoleum. Participated in a historic cemetery grant workshop in Ellensburg. Met with the building inspector on site.



- Finalized and submitted a \$42,000 historic cemetery capital project grant application for the project.
- Prepared a historic register application for the Cemetery, met with the Community Development Department, participated in the Historic Preservation Board meeting. After a public hearing, the Board recommended adding the Cemetery to the Historic Register. The City Council approved the recommendation.
- The old Cemetery office and concrete was demolished and removed.





- Removed trees damaged by the thunderstorms.
- Prepared an informational brochure for the Cemetery and Mausoleum.
- Searched archives for old Cemetery Master Plan records and prepared a Cemetery Strategic Plan. The plan was adopted by the City Council.
- Discovered a potential Cemetery boundary/mapping issue. Conducted research to determine the correct boundary and if an adjustment will need to be completed.
- Continued preparing road engineering for the expansion project. Met with Park Maintenance and a neighbor about the project.
- Prepared a draft code update following a review of: current practices at the cemetery, industry standards and twenty-three other municipally operated cemeteries. The draft was presented at the November 2018, January 2019 and March 2019 Arts, Recreation and Parks Commission meetings and the February 21 City Council work session. The Association of Washington Cities, Cemetery and Park Maintenance staff and the City Attorney reviewed the draft. The draft was recommended for approval by the Commission. It was approved by the City Council.
- Prepared the Cemetery for Memorial Day Services.
- Paving of the parking spaces around the Cemetery office was completed. The Facilities Department coordinated the painting of the office. Received the certificate of occupancy for the building. The road around the office is in very bad shape and will need to be repaved.
- Began preparing background information for a potential 2021 grant application to create interpretive signs at the Cemetery for a self guided walking tour.



# C E M E T E R Y



The **Wenatchee Community Center** was established in 2006. Its vision is to unite the community by embracing cultures, families and individuals through assistance and support. The mission of the Center is to provide an inclusive multicultural facility for all members of the community through: Promoting and supporting a safe environment for social, recreational and educational participation; Advocating for personal economic development; Encouraging cultural identities within the community; Providing access to social service agencies, the faith community and intergenerational activities; and uniting people by encouraging a spirit of well-being and harmony. The Community Center is striving to provide opportunities to bring the community together and realize this vision.

The City contracted the operation of the Community Center to Chelan Douglas Community Action from January 2014 through April 2019.

## HIGHLIGHTS

The following are highlights from 2019:

- Prepared reservation forms, facility schedules and contacted the interest list for rentals and began reserving and staffing the facility.
- Met with the Information Services Department to discuss transitional items. Prepared technology work order requests for phone and computer.
- Created an operations budget for the center for 2019. Provided it to the Finance Department.
- Met with Community Action staff to review existing scheduled one time rental uses.
- Received the formal lease termination notification from Chelan Douglas Community Action. The City resumed operations on May 1.
- Provided an orientation to the Center for staff.
- Coordinated utility service changes for the transition.
- Prepared community garden forms, developed the program contacted previous gardeners and reserved plots.
- Prepared, advertised, posted and emailed the management Request For Qualifications to lessees and other organizations. Reviewed submittals, selected a finalist and prepared a draft agreement.
- The HVAC system failed and replacement was ordered and installed.



- Installed a security fence between the Social Hall and Learning Center to help dissuade defecation issues and other illegal activity.
- Compiled a list of damage, facility issues and met with the Public Works Facilities Division to generate a work plan to address the items. Some include: Holes in walls; broken windows; restroom dividers ripped from wall; HVAC leak; vandalized light and electrical fixtures; roof and gutter issues; burned out and trash in lights; vandalized downspouts; storage; vandalism to community garden shed and human excrement; some non-authorized work such as a non-complying shed, door and signs; building graffiti and general trash and filth.
- Facilities cleaned and re-sealed the flat sections of the roof which had failed.
- Requested the City Attorney review parking signs for revised posting.

- Met with a group interested in conducting an ongoing youth wrestling program at the Center.
- We learned that from a community garden participant that they witnessed an unauthorized person using a key to enter the Community Center after hours. Completing an investigation and exploring the cost of changing locks again.

- Discovered that one exterior door had been tampered with to prevent it from locking. The crash bar had been altered. Facilities replaced the crash bar.

- The Center continues to experience illegal dumping. The dumpster lid was also broken off. It was repaired.

- Someone broke into the Center through a window and discharged all of the fire extinguishers inside the building and stole items. Police were notified. Cleaned, re-stripped and waxed the floors to address the fire extinguisher residue. Worked with the Facilities Department to implement additional building security measures. The wifi hot spot and parts of the sound system that were also stolen were later recovered. They were located in a paper bag hidden in some shrubs behind the dumpster.



- Relocated Recreation Coordinator Sascha Smith's work station to the Center.
- Contacted the Police and Community Action about persons living and doing other nefarious acts in the community garden shed and on the grounds. The door lock to the shed was broken off.
- Patriot Plumbing was found to be using the parking lot for their business and employee parking.
- Assisted the Veterans schedule youth karate classes.

- Contacted the Police and Public Works Facilities Division to report graffiti found on the Veterans Hall.



- The stucco on the Learning Center was repaired.

- Worked with waste management to secure the facility dumpster as it was constantly filling up with non-Community Center debris which then didn't allow for Community Center trash disposal.

- Prepared and updated license agreement for Community Choice to extend the term of their agreement. The agreement was approved by the City Council.

- Met with the contracted custodian to discuss and schedule the deep cleaning and routine work. Work was completed. The floors were stripped and re-waxed.

- Continued responding to ongoing acts of vandalism, defecation and other incidents.

- Bailed water out of the Center basement and stairwells during two storms. Removed ruined materials and explored facility repairs to help prevent it from occurring again.



- Prepared and distributed a new marketing brochure for the Center.

- Corresponded with, and finalized license agreement extensions with six long term users. The agreements were approved by the City Council.

- Mold was discovered in the basement women's restroom and hallway. Facilities removed and replaced carpets, fixtures and walls and repainted to address it. Air quality testing was completed.

- Caught the serial defecator and restroom vandal. Police trespassed him from the facility for five years.



## Community Center One-Time Rental Use Statistics

The following tables provide information about one-time, private rental activity that has occurred in the Veterans Hall and Social Hall at the Community Center. **For 2019, the numbers are from May through December only.**

| ONE TIME RENTALS | 2009       |               | 2010       |              | 2011       |              | 2012       |               | 2019       |               |
|------------------|------------|---------------|------------|--------------|------------|--------------|------------|---------------|------------|---------------|
|                  | Uses       | Attendance    | Uses       | Attendance   | Uses       | Attendance   | Uses       | Attendance    | Uses       | Attendance    |
| Social Hall      | 116        | 10,990        | 57         | 4,696        | 59         | 6,505        | 89         | 7,742         | 94         | 7,453         |
| Veterans Hall    | 32         | 1,495         | 32         | 1,205        | 55         | 2,502        | 93         | 4,013         | 62         | 2,774         |
| <b>TOTAL</b>     | <b>250</b> | <b>14,642</b> | <b>115</b> | <b>6,751</b> | <b>148</b> | <b>9,743</b> | <b>241</b> | <b>13,251</b> | <b>156</b> | <b>10,227</b> |

### TYPES OF ONE-TIME RENTALS

The Community Center hosted a variety of public and private one-time rental activities in 2019. Rentals included: Birthday parties, business and board meetings, baby showers, weddings and receptions, baptisms, holiday parties, church meetings and services, graduation parties, quinceneras, reunions, spay and neuter clinics, government project outreach, Make a Difference Day, Northwest Harvest meetings, Non-Violent Community Workshop, Disability Rights Advocacy Workshop, Regional Bicycle Advisory Committee Meetings, Personal Safety Workshops, Climate Change movie, Rec to Tech meetings, Noche de Negocios, Leadership Training, Art workshop, Community Choice workshop, first communions, Lions Club meeting, Amigos Unidos meetings, Safe Routes to Parks Meeting, Literacy Council recognition and gymnastics demonstration.

### ONGOING/RECURRING ONE-TIME RENTAL GROUPS

Ongoing or recurring one-time rentals are groups that regularly use the Center, but do not require a long term license agreement for the use of the space. These include: Wenatchee Food Bank, Yoga classes, American Red Cross Blood Drives, Women's Service League Meetings, Special Needs Social Program, Second Harvest Mobile Markets, Small Miracles Lunch Program.

### LICENSE AGREEMENTS

License agreements for Center use have been established for long term tenants. These include: Community Choice, Alcoholicos Anonimos, Amigos Unidos, Catholic Family Services/Child Care Aware, Veteran's Services, Chelan Douglas Community Action/Literacy Council.



### Where do renters come from?

The following is a comparison of the city of residence of the person or organization renting the Community Center.

| Residence of Renter | 2009 | 2010 | 2011 | 2012 | 2019  |
|---------------------|------|------|------|------|-------|
| Wenatchee           | 54%  | 55%  | 59%  | 65%  | 83%   |
| East Wenatchee      | 15%  | 17%  | 22%  | 20%  | 7%    |
| Snohomish           | 0%   | 0%   | 0%   | 1%   | 0%    |
| Yakima              | 1%   | 10%  | 3%   | 3%   | 7%    |
| Buckley             | 0%   | 0%   | 0%   | 2%   | 0%    |
| Cashmere            | 2%   | 0%   | 2%   | 1%   | 1%    |
| Spokane             | 0%   | 2%   | 2%   | 0%   | 0.50% |
| Tampa               | 0%   | 0%   | 1%   | 1%   | 0%    |
| Seattle             | 7%   | 5%   | 0%   | 1%   | 0.50% |
| Portland            | 0%   | 1%   | 0%   | 0%   | 0%    |
| Quincy              | 0%   | 1%   | 0%   | 0%   | 0%    |
| Manson              | 0%   | 0%   | 0%   | 0%   | 0%    |
| Olympia             | 0%   | 2%   | 1%   | 1%   | 0%    |
| Winthrop            | 0%   | 0%   | 0%   | 0%   | 0%    |
| Bellevue            | 13%  | 0%   | 0%   | 0%   | 0%    |
| Dryden              | 0%   | 5%   | 7%   | 3%   | 1%    |
| Auburn              | 2%   | 0%   | 0%   | 0%   | 0%    |
| Stanwood            | 2%   | 0%   | 0%   | 0%   | 0%    |
| Orondo              | 0%   | 0%   | 0%   | 1%   | 0%    |
| Entiat              | 0%   | 0%   | 0%   | 0%   | 0%    |
| Waterville          | 0%   | 0%   | 0%   | 0%   | 0%    |
| Rock Island         | 0%   | 0%   | 0%   | 0%   | 0%    |
| Gig Harbor          | 1%   | 0%   | 0%   | 0%   | 0%    |
| Malaga              | 0%   | 1%   | 0%   | 0%   | 0%    |
| Ephrata             | 0%   | 0%   | 1%   | 0%   | 0%    |
| Chelan              | 0%   | 0%   | 0%   | 1%   | 0%    |
| Monitor             | 0%   | 0%   | 0%   | 0%   | 0%    |
| Cheney              | 1%   | 0%   | 0%   | 0%   | 0%    |
| Shelton             | 1%   | 0%   | 0%   | 0%   | 0%    |
| Bothell             | 1%   | 0%   | 0%   | 0%   | 0%    |
| Du Pont             | 0%   | 0%   | 1%   | 0%   | 0%    |
| Aurora              | 0%   | 0%   | 1%   | 0%   | 0%    |

The **Maintenance and Operation division** is responsible for the care of the City's park system including 20 City park areas and the landscaping at various locations throughout the City. The division plants and maintains over 100 floral baskets in the downtown core and prunes, maintains and decorates over 300 trees along downtown arterials and maintains the landscaping around city buildings, landscaping along roadways and the Convention Center and Cemetery.

In the winter, the division is responsible for snow and ice control for the walkways within the parks as well as all of the sidewalks that adjoin City properties. The parks crew also clears the snow and ice at all of the City's buildings.

## HIGHLIGHTS

Along with routine maintenance such as trash removal, mowing, restroom cleaning and trimming, highlights from 2019 include:

- Completed departmental transition tasks stemming from Park Maintenance moving from Public Works to the Parks, Recreation and Cultural Services Department.
- Repaired the drinking fountains in Washington Park and at Hale Park.
- Investigated a lake in Rainbow Park. Walmart had a broken water main which resulted from a car running into their guardrail. We asked that they shut the water off to stop the water running into the park.
- Public Works completed an electrical/lighting renovation project on the pedestrian ways under the Thurston Street underpass. Parks maintenance cleaned the human waste out of the area so the work could be completed.
- Prepared a cost estimate for the 5th Street Median repair. Met with Engineering, Wenatchee Valley College, Finance and Public Works. Implemented the project.
- Turned on irrigation in the parks, checked and repaired leaks, maintained the systems during the season, repaired vandalism and blew the systems out in the Fall.

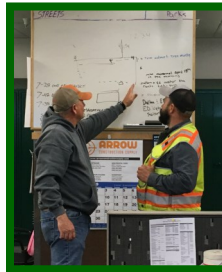


- Removed debris, broken limbs and a hazardous tree adjacent to Rainbow Park and additional trees in Pioneer Park, Memorial Park, Washington Park and the Museum..
- Completed landscaping work at the Convention Center.
- The Finance Committee approved the purchase of replacement spray items for the splash pad. The items were ordered and installed. Prepared and tested the splash pad for the season.
- Reviewed the Thurston/Piere Street planting plans. There is concern about the survivability of the plants due to soil conditions and BNSF spraying.
- Repaired a broken water main at Pioneer Park and multiple breaks in Memorial Park from Apple Blossom.
- Irrigation water to the PSC and neighborhood failed twice. Participated in the resolution of that issue with the irrigation district. We performed repairs and hand watered plants during the interim.
- Assisted with Apple Blossom related work. Moved bleachers, cleaned trash and fertilized the park.
- Installed the sign at Lions Locomotive Park and worked with an Eagle Scout candidate on the installation of the planter.
- The motor on the sweeper failed. A new one was ordered by the Fleets Department. The sweeper we were hoping to borrow from the school district was also non-functional.
- Broadleaf spraying was completed for the season in the parks and the downtown trees were sprayed for aphids.
- Hauled dirt to Kiwanis Methow Park for the groundbreaking.
- Met with public works to discuss storm water maintenance and billing.





- Reviewed repair/replacement options as the motor for the crew cab pickup blew. A new truck was purchased.
- Installed downtown flower baskets and installed additional plants in beds. We may need to purchase different brackets for the baskets as the light poles are cracking from the weight.
- Responded to a person dumping debris at Hale Park.
- Received a proposal for grant funded noxious weed spraying by the Noxious Weed Board on the Foothills North Natural Area. Coordinated with the Land Trust and the County and worked with the groups to survey and obtain funding for white top control in the foothills for next season.
- Received a report of a irrigation main leak in the road south of Pybus. We learned that it was our responsibility, developed a response plan and immediately implemented repairs.
- Installed the sun shade at Rotary Park at the beginning of the season and removed it at the end of the season.
- Assisted the Street Department with sidewalk repairs.
- The Saddle Rock and Castle Rock trailheads were tagged repeatedly.
- Participated in Novotx training and worked with GIS to identify all areas that are maintained by the department. Began using the system.
- Met with other departments to discuss the goathead program.
- Reviewed pesticide application procedures and safety protocols.
- Assisted the Street Department with thunderstorm response.
- Met with the Rotary Club to discuss shelter punch list items, implemented irrigation changes that were needed due to the project. Reviewed the Peace Pole and tree planting proposal. Prepared the site and planted a tree and grass seed.
- Installed the Kiwanis Methow Park sign.



- Relocated the picnic tables and trash cans from Kiwanis Methow Park to the Community Center in advance of construction. Salvaged the picnic shelter and lights for use in other parks.
- Designed and posted the new regulatory signs at the Day Drive Trailhead.
- Coordinated and installed memorial benches on Saddle Rock with the McDougall and Evenhus families. The benches were vandalized a month after installation. Repaired the damage.
- Repaired a tripping hazard by the pedestrian bridge/convention center.
- Explored fencing options around the Centennial Park restroom to curtail damage and illegal activity.
- Pruned the trees in Centennial Park to increase visibility. Called the Police due to an incident stemming from two of the unauthorized campers. A person defecated in the maintenance room of the restroom building while one of the restrooms was being cleaned to prove a point.
- Applied and then re-applied fertilizer and pesticides that were washed away in thunderstorms.
- Worked nights to remove trees and stumps and heaved concrete by Davis Furniture and other downtown locations. Ordered and planted 16 new trees downtown.
- Hauled sand for the 4th of July fireworks celebration.
- Responded to ongoing issues with people breaking out irrigation valve boxes in Hale Park. PUD is having similar issues. Checked with other jurisdictions to explore solutions and to see if they have had to address.



- Worked with the Facilities Department to secure electrical outlets in Centennial Park. Staff routinely observed drug transactions in Centennial Park. Forwarded information to the Police.
- Hauled five loads of debris from a code compliance issue.
- Removed brush and areas of concealment along the loop trail by Hale Park.
- Received another complaint about the swings squeaking too much from a neighbor of Pioneer Park. Greased the swings daily during the season.
- Pruned and thinned plants along Riverside Drive to increase visibility and respond to complaints.
- Vehicles ran over street trees and damaged irrigation heads on Riverside Drive and Mission Street. Completed repairs.
- Continued to follow up with Davis Furniture about their sale signs and resident complaints.
- Removed a truck canopy and parts by the apple sign from a vehicle accident.
- Responded to multiple snow events.
- Assisted the Street Department with interviews for vacant positions.
- Reviewed and revised the design of the gate at the Day Drive Trailhead to respond to multiple incidents of cars running into it. Obtained price quotes, received approval for the project and completed the work.
- Received and installed the security camera signs for the Skyline Drive Overlook that were ordered last year.
- Registered and attended turf and landscape maintenance, flagger certification, hearing, confined space, and pesticide trainings.
- A park maintenance vehicle was stolen from Pioneer Park. Followed up with Police and staff. It was later recovered. Implemented new security protocols.
- Prepared and drove the hay wagon for the Bundle Up Festival.
- Installed a fence at the Convention Center to secure trash receptacles.



- Reviewed cloud based irrigation controllers. Obtained price quotes and installed a system in Centennial Park.
- Ordered and planted lower annuals for baskets and planters.
- Received and responded to a report of someone that had moved all of the picnic tables on the roof of the Saddle Rock picnic shelters.
- Prepared and opened restrooms for the season. Scheduled security services for restroom nightly locking.
- Surveyed the parks for damage following the thunderstorms. Rotary Splash Pad motherboard was destroyed by an electrical surge twice and the Sage Hills Gateway drainage and bridge was inundated with mud. Worked to resolve both issues.
- Repaired another water main break in Pioneer Park.
- Met with the irrigation district to discuss irrigation shares from the Maple Street Fire Station.
- Received a complaint about weeds at the Saddle Rock Gateway.
- Someone vandalized one of the cast iron benches in Rotary Park. Ordered replacement parts. The parts aren't scheduled to arrive until early 2020.
- Met with a sales representative to discuss park and play equipment.
- Prepared Lincoln Park for Fiestas Mexicanas and cleaned up following the event.
- Cleaned graffiti from the new skate park at Hale Park.





- Closed the Centennial Park restrooms due to daily destruction and other vandalism. Repaired the damage. Explored design options. Met with facilities to coordinate a renovation. The project was completed to increase visibility and safety.



- Working with Public Works to salvage some LED street lights so we can retro fit lights in Memorial and Locomotive Park.

- Received a request from skaters to install additional lighting in Hale Park so they can skate at night.

- Removed hazards from the Lincoln play area to try to nurse it along through the Summer. The play area demolition began with an attempt to salvage the pickets, many of which are rotten. Those that were able to be saved were brought to the park office for distribution. Emailed Rotary to see if they had a list of the donors from 1995. The removal of the play area was completed. We had hoped to salvage some of the fall material, however it was too moldy to reuse. A few of the pickets were taken by the purchasers but many people declined due to the mold and urine smell. Alerted the media, Rotary again and posted the information on social media.



- Replaced the sidewalk along Centennial Park on Yakima Street

- Met with the downtown association to discuss 2020 projects and events.

- Jerred Gardner successfully completed National Playground Safety Certification Training.



- Completed leaf removal and fall cleanup.

- Received complaints about vehicle break-ins, vomit, excrement and other issues at Hale Park.

- Installed a memorial bench at Hale Park.

- DUI suspects crashed through the Lions Locomotive Park fence twice this year, damaging the fence, sign and park. Obtained repair estimates for insurance.

- Repaired erosion damage at the Saddle Rock Gateway.

- Facilities completed the heating project for the Rotary Park restrooms so they will now remain open year round. Made operational adjustments.

- Continued to work with the Cascadia Conservation District on the demonstration garden at Saddle Rock.

- Participated in storm water comprehensive plan update construction/operations and maintenance meetings.

- Received a complaint from a neighbor about a cross being erected on Castle Rock. Responded, and with the assistance of the Land Trust, removed it.



- The Pioneer Restrooms were vandalized on multiple occasions. The outside of the building was tagged, and the Men's restroom was lit on fire and tagged.

## A message from one of our guests

**"Mr. Kuntz, This message is a couple years overdue, really, but I wanted to commend Rob Richards and his entire staff for the job they do. As a mom of young children I have frequented the Wenatchee parks quite a bit over the past three-plus years. Mr. Richards has gone out of his way to return my phone calls and answer my questions many times. My interactions with him have solidified the respect I have for the City of Wenatchee and appreciation for the job its employees do. Additionally, everyone I have interacted with in person on his staff has been friendly and helpful. Most of my concerns (ie dog poop) are dealt with before I even have the chance to complain. I really feel so lucky to have access to my neighborhood parks. Thank you, and kudos to Parks Maintenance!!"**

**- Sharon Altaras**

The **Planning and Development** function of the Department includes responsibility for planning for the future growth of the parks and recreation system. Major activities include: Determining land acquisition and facility development needs, comprehensive and capital planning, obtaining financing to implement the projects through grants or other means, conducting specific park area and special studies and completing development project bid specifications.

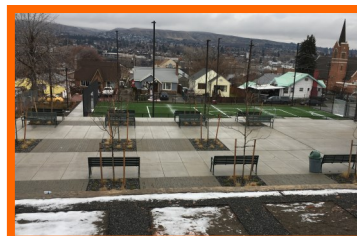
## HIGHLIGHTS

The following are highlights from 2019:

### KIWANIS METHOW PARK

- Prepared a project agreement amendment with the Trust for Public Land to reflect the funding and construction management changes. The agreement was approved by the City Council.
- Prepared a materials testing agreement with Forsgren and tree inspection agreement with an arborist.
- The SEPA DNS was received. The Cultural Resources 106 Report was completed. Bid documents were prepared and submitted to the State for review and the bidding process began. The Mayor's office was successful in their \$250,000 funding request to Chelan County for the project.
- Construction bids were opened and reviewed. Two bids were received. The City Council awarded the construction bid to KRCI and authorized repurposing other city capital project funding to make up the difference between available funding and the cost of the project.
- Received the notice to proceed from the State. Prepared and executed contract documents. Met with the contractor and worked through a variety of bid document related issues.
- Managed all aspects of the project construction and met daily with contractors on site. Provided regular construction updates to the media.
- Prepared and submitted Recreation Conservation Office grant billings and reports for the projects. The grants were completed.
- Prepared Federal grant audit information and submitted it to the State.
- Met with Pace Engineers and completed the park boundary line adjustment project. Recorded the survey.

- Led a tour for Washington Wildlife and Recreation Coalition board meeting attendees.





## LIONS LOCOMOTIVE PARK

- Followed up with the Mansfield Mayor who heard a rumor that the City was going to demolish and remove the train from Lions Locomotive Park.
- Met with Lions representatives at Lions Locomotive Park on multiple occasions to discuss the entry sign and planter project. Designed and ordered the sign.
- Coordinated an Eagle Scout Project with Parker Smith to create a planter around the park entry sign.

## ROTARY PARK

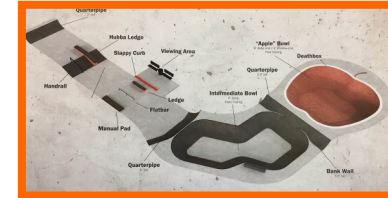
- Assisted the Rotary Club on various items surrounding their auction. Participated in the auction.
- The Rotary Park South Picnic Shelter Project was completed. Worked with the Rotary Club on completing a number of punch list items.
- Notified the media and participated with the Rotary Park South Picnic Shelter ribbon cutting event.



## HALE PARK

- Conducted Hale Skate Park design workshops. The skate park design was finalized and construction documents prepared. Held construction meetings and construction of the skate park was completed. Promoted, coordinated and held a grand opening.
- Received parking complaints from a neighboring property owner. Posted no parking signs in front of their property.
- Procured and installed memorial benches for the park.
- Worked with a group from FIDO to coordinate the repainting of the fake fire hydrants in the off leash area.
- Someone tried to break into the contractors construction trailer. Identified trespassers and provided the information to the Police.
- Prepared and released a request for qualifications for the remainder of the phase two engineering.

- Prepared RCO grant progress reports and billings. Received a note from the State that they would like to use our report as an example to other grant recipients of how to prepare the documents.



## SADDLE ROCK NATURAL AREA

- Prepared an advertised a request for proposals, followed up with potential consultants, selected Geoengineers and began the Saddle Rock remediation project. Reviewed the Sampling and Analysis Plan, SEPA, and Preliminary and Final Design Reports. Soil sampling and analysis was completed.
- Met with Ecology and Geoengineers on a regular basis to discuss a variety of aspects of the remediation project.
- Distributed media and other releases and updated the Land Trust about the remediation project.
- Prepared the bid documents and conducted the bidding process for the construction phase of the remediation project. Conducted the mandatory contractor walk through. The City Council awarded the construction contract to DW Excavating. Prepared the contract and conducted a pre-construction meeting. The Department of Ecology approved the Remediation Plan. Refined details of the waste rock disposal site with Waste Management. Worked out planting details for restoration. The waste rock was removed from the first four waste rock sites.



Above: The waste rock sites.

- The Department of Ecology approved the on the ground work in phase one of the remediation project. Hydroseeding was completed for this phase. Grant billings and final Ecology report were prepared.
- Began preparing the scope of work for the phase two portion of the project. Phase two will include removal of the upper waste rock piles, trail work and landscaping. Trail work and landscaping is for both phase areas. Walked the site with the Land Trust to discuss phase two trail work.
- Received an amendment for the Department of Ecology Saddle Rock remediation grant to extend the grant end date. Prepared information for City Council consideration. The City Council approved the amendment. The City Council also approved an amendment to the engineering contract to add construction engineering.
- Continued to work with the Cascadia Conservation District on their demonstration garden at the Saddle Rock Gateway.



## LINCOLN PARK

- Wenatchee youth Baseball would like the City to improve the fields at Lincoln Park for their use.
- Prepared and distributed the Request for Proposals for engineering for the Lincoln Park Renovation Project.
- Worked with the disc golf club on the potential of adding a disc golf course to Lincoln Park.
- Received the \$500,000 Recreation Conservation Office Washington Wildlife and Recreation Program Grant agreement, the \$500,000 Land and Water Conservation Fund Grant agreement and the \$263,192 Youth Athletic Facilities Account Grant agreement for the Lincoln Park Renovation Project. The City Council authorized the Mayor to sign the agreements. Prepared and submitted certification of match forms, milestones and other base materials for RCO grant agreements.
- Received a \$50,000 donation from the Rotary Club for the Lincoln Park Renovation Project.



- Prepared and distributed the Request for Proposals for the Lincoln Park Cultural Resources Assessment. Tabulated results, notified consultants, the Tribes and State and prepared the scope of work.
- Continued to work with a developer interested in providing significant contribution to the Lincoln Park Project.

## KENZIE'S LANDING

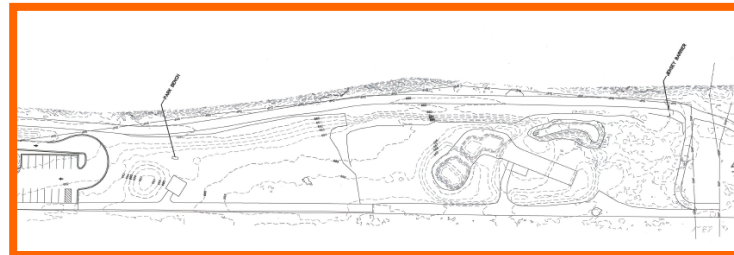
- Received the \$1,000,000 Recreation Conservation Office grant agreement from the State. The City Council accepted the grant.
- Prepared the property purchase sale agreement and project agreement with the Chelan Douglas Land Trust. Met with the Chelan Douglas Land Trust to review the documents. They were approved by the Land Trust board and the City Council.
- Prepared and distributed requests for qualifications for the Phase One and Cultural Resources Assessments. Reviewed submittals and selected consultants. Worked with the tribes, State and consultants on the Cultural Resources assessment. The projects were completed.
- Prepared and distributed the request for qualifications for the engineering and construction management portion of the project. Met with Engineering to discuss the road portion of the project.
- Worked with the Interact Club on their fundraising efforts.
- Prepared and submitted the first State grant billing and report for the project.
- Prepared the paperwork for the donation of the 8 acre Chelan Douglas Land Trust parcel (232032483050) adjacent to the Kenzie's Landing Property. Circulated it for signature and provided it to the City Attorney for filing with the County. The transaction was completed.
- Prepared specifications and ordered the property appraisal and review appraisal. Completed a site inspection with the property appraiser. Received the appraisal and the review appraisal.



- Ordered and received the title reports and closing documents. The acquisition portion of the project was completed.
- Met with developers and the Economic Development Department to discuss the project, road connections and potential for mutual project efficiencies. Discussed the project with James McLaughlin.

## MISCELLANEOUS

- Met with SCJ Alliance and Pacific Engineering to discuss the gateway and other projects.
- Assisted a local landscape architect with plant selection as they are preparing plans for one of the new hotels in town.
- Continued to meet with and assist the City of Entiat with their park project.
- Provided conservation easement information to the Economic Development Director for a possible open space acquisition.
- Updated programmatic information for the memorial bench program and memorial tree program.
- Prepared and distributed a request for qualifications and scope of work for the park surveying project. Surveys were completed for the Okanogan park site, Chase Park, Hale Park, Memorial Park, Washington Park, Lincoln Park and the Kenzie's Landing by Erlandson Engineers.

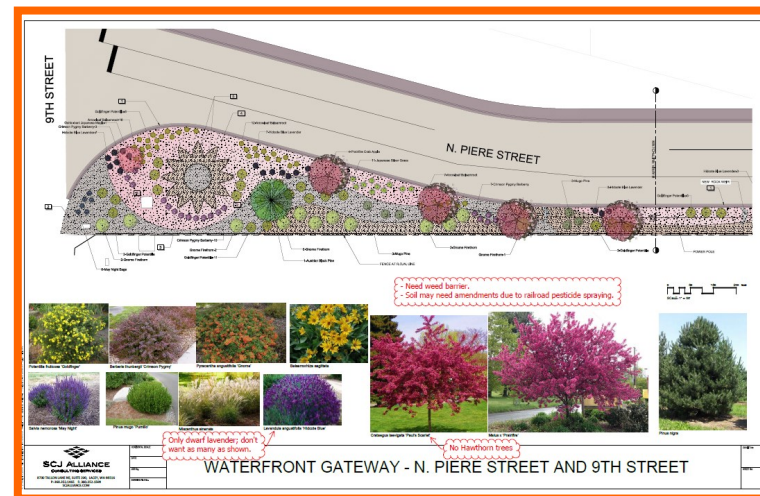


- The WRAC approached the City again about the City building pickle ball courts for their membership.

- Reviewed the Queen Court Villa proposal, met with Community Development staff, Chelan Douglas Land Trust and developers and provided comment to the Community Development Department.
- Walmart requested the removal of park trees which obscure their sign that is located on park property. Conducted background research. Met with RH2 and SCJ. Assembled and provided background information for the scope of work. Completed multiple follow up conversations with Walmart Corporate offices in Arkansas. Prepared a draft project agreement and provided it to Walmart to review. Resolved the issue after multiple contacts and conference calls.
- Met with Wenatchee Valley College and Public Works to discuss the 5th Street median landscaping. Prepared a design for the area.
- Met with the State and followed up with the Community Development Department to discuss a potential conversion on the Lower Castlerock Natural Area.
- Assisted the City of Monticello with security camera information as they would like to use the system we use for their parks.
- Met the Chelan Douglas Land Trust and Chelan County PUD regarding the Homewater Preserve Permit and other projects. The PUD is amenable to work directly with CDLT which will remove the City out of the middle of that use permit.
- Assisted the Chelan Douglas Land Trust with Cultural Resources Request for Qualifications specifications.
- Assisted the Manson Park District with a play area project they are attempting to implement.
- Reviewed the Piere/Thurston Street plans for Public Works.
- Responded to neighbor complaints about the Day Drive trailhead.



- Exploring Park lighting LED conversion options with the PUD.
- Assisted Wagner Architects with spatial analysis information for the Public Services Center.
- Attended storm water training.
- Assisted the Community Development Department with amplified sound policy information.
- Met with the Chelan Douglas Land Trust to discuss possible 2020 projects.
- Assisted the Community Development Department with Blackrock information.
- Met with a property owner interested in planting off site landscaping to satisfy one of his development requirements.
- Received a early proposal from a gentleman wishing to construct a free food pantry in a park and stock it with food for people in need.
- Received a request from a resident that would like a half basketball court in Washington Park.

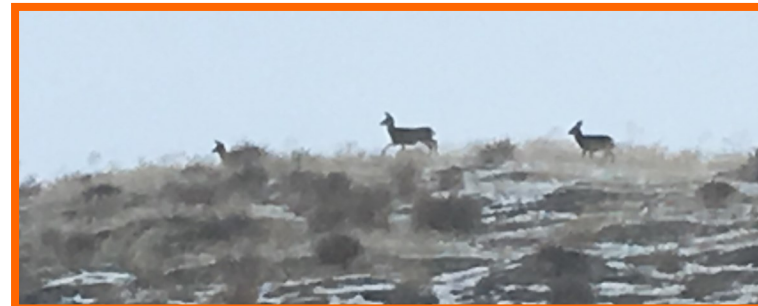
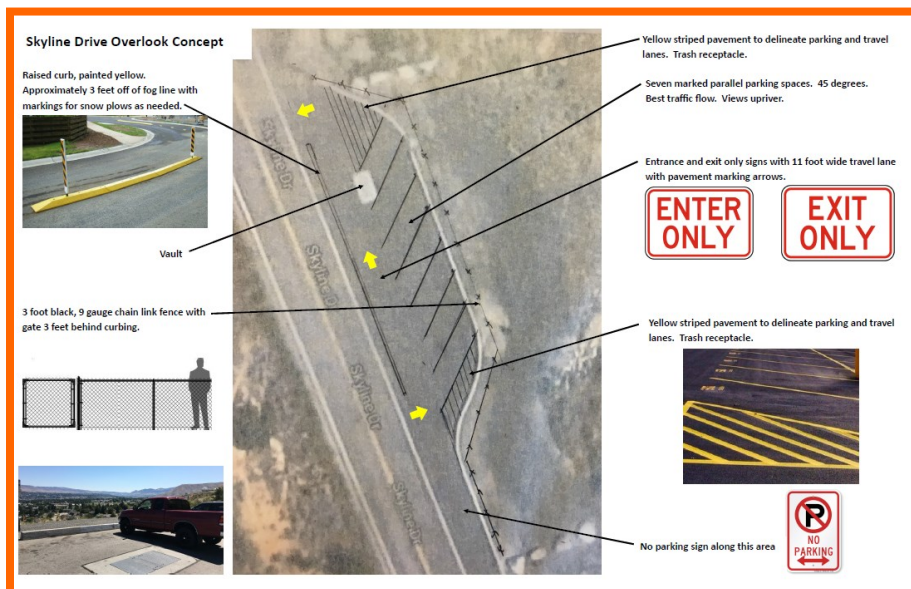
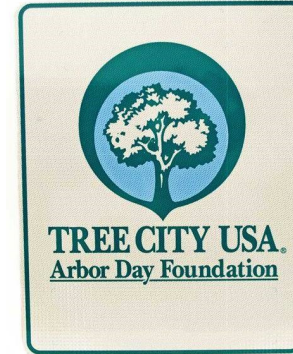


- Reviewed and provided comment to the Engineering Division of Public Works on the Piere/5th/9th gateways and Thurston Street.



- Met with various organizations and provided a letter of support for the Regional Bicycle Advisory Committee for their bike rack grant request.
- Met with the Douglas County Land Services Director to discuss park dedication/impact fees.
- Updated the Capital Facilities Plan.
- Reviewed and provided comment on the draft developer agreement with Triad.
- Updated the park impact fee rate study.
- Updated and forwarded the tree code update information to the Community Development Department.
- Participated in an RCO grant program policy evaluation meeting.
- Provided a tour of current construction projects to State grant staff.
- Met with Ace Bollinger who purchased property next to the Skyline Drive Overlook who would like the City to address his concerns. Met with the Engineering Department, Mayors Office and Police. Prepared design alternatives.

- Attended a meeting to discuss a proposal for an indoor recreation center.
- Provided heritage tree programmatic and procedural information to the Community Development Department.
- Received notification that the 2018 Tree City USA application was successful. Prepared and submitted an application for 2019. Remaining current with this program will allow us to apply for tree planting grants.
- Prepared and submitted a 2020 DNR Community Forestry Grant application. Ended up trouble shooting many issues with the State's application for them.
- Worked with a potential significant donor for upcoming projects.
- Discussed downtown flower basket brackets with the WDA.
- Prepared a draft donation agreement for the Harvest Hills Project. They are required to provide \$20,000 for the Lincoln Park Project as a condition of their project.
- Assisted State Parks with electric vehicle charging station information.
- Worked with the Community Development Department on developing a potential mule deer mitigation program.



The City of Wenatchee provides safe, quality leisure services in the most cost effective manner possible to the community. The **Recreation Division** is striving to provide a comprehensive offering of recreation opportunities for all ages and ability levels within its budgetary means. The following provides information about the programs offered in 2019.

## OUTDOOR PROGRAMS

### Park Wading Pool Program

The park wading pool program has been in existence since the 1960's. Recreation staff lead fun activities including: Games, arts and crafts and wading pool activities. The program was held Monday through Friday from 1:00-5:00pm at Pennsylvania, and Washington Parks. The Kiwanis Methow Park wading pool was closed for construction. Staff was also provided at the Rotary Park Splash Pad.

### Guided Hikes for Families

Four hikes were offered in this partnership program with the Chelan Douglas Land Trust. Hike leaders guided participants along family friendly trails while sharing fun and interesting information about the environment. The hikes were held at Castle Rock and the Jacobsen Preserve on Saturdays at the end of September and beginning of October.

### Guided Snow Shoe Hikes For Families

This program continued to be very popular with registration at capacity. The hikes were led by City and Land Trust staff and held at Squilchuck State Park over two weekends in January.

## ATHLETICS

### Run With the Cops

The department participated in the coordination and staffing of the 5k fun run. The event started and ended at the East Wenatchee Fred Meyer. 50 runners raised over \$1,500 for local Special Olympic athletes.



### Youth Track and Field

Youth Track and Field is designed to promote physical fitness and fun! The program was for boys and girls ages 7-14 and held at the high school track from May through June 15.

### Women's Volleyball League

The competitive women's volleyball league is held at Pioneer Middle School on Tuesday evenings February through April.

### Drop In Co-Ed Volleyball

The drop-in program was held on Wednesday evenings from 8:00-10:00pm at Pioneer Middle School from February through March.

### Youth Instructional Basketball Program

The Youth Instructional Basketball program is a fun, introductory basketball program for children in third through fifth grades. The program is designed to teach and basketball skills and techniques. The program was held October through December in Wenatchee School District gymnasiums.

### Youth Tennis Lessons

Youth Tennis Lessons are designed for the novice player ages 7 and older. Lessons focused on tennis fundamentals including ground strokes, serve and volley-play. Lessons were held at Walla Walla Point Park over a two week period this Summer.

### Skyhawks Sport/Swim

This is the same fun program as regular Skyhawks sports camps with the added bonus of an afternoon swim in the City Pool. For ages 6-12.



### Skyhawks Soccer Camp

The camp taught young athletes the fundamental skills of soccer through fun games and exercises. Participants test their new expertise through interactive group activities and scrimmages. The camp included a leather soccer ball and t-shirt. It was open to boys and girls ages 7-12.

### Skyhawks Tiny Hawk Soccer Camp

Designed for beginning players, this camp focused on dribbling, passing, shooting and ball control. By the end of the camp participants learned new life skills such as teamwork and sportsmanship, made new friends and improved their skills. The camp was for ages 3-4.

### Skyhawks Golf Camp

Skyhawks Golf focused on building the confidence of young athletes through proper technique and refining the essential skills of the game of golf. To assist in this training, Skyhawks adopted the SNAG (Starting New At Golf) system developed by PGA professionals. It simplifies instruction so young players can make an easy transition onto the golf course. The camp was held at Pioneer Park.

### Skyhawks Flag Football Camp

The camp teaches boys and girls skills on both sides of the line of scrimmage including the core components of passing, catching and defense—all in a fun and positive environment. The camp was held at Pioneer Park and was for ages 6-12.



### Skyhawks Mini-Hawk Camp

The Mini-Hawk program helps young children explore soccer, baseball, and basketball in a day camp setting. There is no pressure, just lots of fun, while young athletes participate in all three sports through unique Skyhawks games. The week long camp was held multiple times. It was for ages 4-7.

### Skyhawks Multi-Sport Camp

This multi-sport program was developed to give children ages 7 to 10 a positive first step into athletics. The essentials of baseball, flag football and soccer were taught in a safe, structured environment with lots of encouragement and a focus on fun. The camp was held at Pioneer Park.

### Skyhawks Basketball Camp

Skyhawks basketball breaks down the sport into fundamental skills that athletes, no matter their ability level, need to succeed. Coaches lead athletes through game-speed drills and exercises, focusing on ball handling, passing, shooting, defense, and rebounding. Athletes put their skills to the test in an end-of-the-week tournament. All participants received a basketball, t-shirt, and a merit award. The camp was for boys and girls ages 7-12. The week long camp was held at Foothills Middle School.

### Skyhawks Outdoor Volleyball Camp

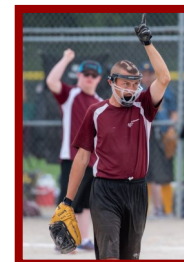
This program takes the energy and excitement of this great team sport and puts it together into one fun-filled camp. All aspects of the game are taught through drills and exercises that focus on passing, setting, hitting and serving. This co-ed program is designed for the beginner to intermediate player and will incorporate essential life-lessons such as teamwork and sportsmanship. For ages 6 to 12.

## SPECIAL NEEDS PROGRAMS

The Parks, Recreation and Cultural Services Department serves as the primary coordinator of recreation programming and services for special populations in the community. Programs are designed to provide engaging social, athletic and fitness activities for individuals with developmental disabilities. The programs were made possible through the receipt of grant funding.

### Special Olympic Sports

Special Olympics was founded on the belief that all individuals with cognitive disabilities can benefit from athletic activities. The City coordinates several Special Olympic sport programs for local athletes. Sports coordinated by the City included: Soccer, cycling, swimming, track and field, bowling, alpine skiing, snowboarding, basketball, figure skating, speed skating, softball and golf. Teams and individuals competed at local, regional and State levels.





One of our Special Olympic coaches, Loren Baltruch (above at right with some of our Wenatchee athletes) received the State Special Olympics Coach of the Year Award.

### Special Needs Social Program

The Award Winning, Special Needs Social Program is supported through a grant from the **Chelan Douglas Developmental Disabilities Program**. The program provides a recreational opportunities for individuals to build relationships and participate in community events. Activities occur approximately twice each month at locations around the Wenatchee Valley. Some of the activities that were conducted this year included: Summer dance; trip to the Apple Blossom food fair; a game night; Movie in the Park trip; Autumn Leaf Festival Trip; Valentine's Day dance; trip to a Wenatchee Wild Game; donkey basketball; cupcake decorating; square dancing; pizza and movie night; BBQ and swim at the City Pool; a family picnic; art in the park; costume dance; "Friendsgiving;" furry friends; Xmas sweater program; bingo and a dinner.



### Fall Into Fitness

The Fall Into Fitness Program started at the end of the quarter. It is a twice a week, walking fitness activity. The program was held on Monday and Thursday late afternoon along the Apple Capital Recreation Loop Trail.

## YOUTH RECREATION

### Hiking and Nature Camp

3rd through 5th grade participants were guided along trails in the Wenatchee Foothills and discussed topics about the natural environment. The camp was held during spring break.

### Spring Break Out Camp

The Spring Break Out Camp gave participants the opportunity to break out of school and spend their afternoons with us during spring break in a day camp setting. Activities included: arts and crafts, games, sports and more. It was open to 1st through 5th graders and held at the Public Services Center.

### Summer Day Camp

The Summer Day Camp program is held over a ten week period starting in June after school is dismissed for the year. Activities include field trips, arts and crafts, games, swimming, indoor and outdoor activities and much more. The program is for children exiting Kindergarten through 5th grade. The program is held at the Assembly of God Church with daily field trips.



### Indoor Playground

Indoor Playground is a popular program designed for toddlers and their parents to play and socialize in a warm place during the cold winter months. The program was held November through March, Monday through Thursday mornings from 10:00-12:00pm at the Pybus Public Market.



## SPECIAL EVENTS



### Bundle Up Fest Youth Sports & Activities Fair

The Parks, Recreation and Cultural Services Department partnered with the Wenatchee Downtown Association to celebrate winter recreation opportunities in the Wenatchee Valley by hosting The Bundle Up Fest at the Pybus Public Market. The event was held in January and featured: The Bundle Up 5k Fun Run, vendors, petting zoo, hay rides, crafts, and bonfire.

### Washington State Special Olympics Winter Games



The Winter Games were held March 1-3. Athletes from across the Pacific Northwest competed in basketball, alpine and nordic skiing, figure and speed skating.

The games attracted 1,300 athletes and coaches, volunteers and family members and friends to the Wenatchee Valley. The Jan Holder Olympic Town started the weekend at the Convention Center. Following the opening ceremonies at the Town Toyota Center, athletic competitions were held at Wenatchee and Eastmont School District Gyms, Mission Ridge, Leavenworth Fish Hatchery and the Town Toyota Center.

### Merry Maids Halloween Carnival

An estimated 4,600 people gathered on Halloween for a 'spooktacular' time at the free, Halloween Carnival. Merry Maids agreed sponsor the event. Participants came in costume and played carnival games, ate treats and made crafts. The carnival is designed to be a safe and fun way to spend Halloween. It was held at the Convention Center. Over 70 volunteers assisted with the event.



### Polar Plunge

The Polar Plunge is a unique opportunity for individuals, organizations, and businesses to support local Special Olympics athletes by jumping into the frigid waters of the Columbia River. The plunge was rescheduled from February 9th to the 23rd due to sub zero wind-chill and snow. Despite this, staff still had to break the ice on the river to accommodate the plunge. 60 people went into the river and raised almost \$18,000 to support local Special Olympic athletes.



## ADDITIONAL HIGHLIGHTS

- Registered participants for programs.
- Conducted State Special Olympics Winter Games, Polar Plunge and Law Enforcement Torch Run meetings.
- Promoted the scholarship program through the Sports Foundation.
- Prepared and presented grant requests to fund the Special Needs Social Program and Special Olympics to Chelan Douglas Developmental Disabilities. Received a \$10,000 grant for the Special Olympics Program and a \$9,998.75 grant for the Special Needs Social Program.



- Promoted programs and events on the NCWLife, KPQ, La Super Z, KOHO, KKRv, Sunny FM, La Nueva, KISN and other stations; Wenatchee World; Prepared and distributed individual program flyers and posters; posted announcements on the City website, and Facebook pages; and prepared and distributed the Recreation Guide and individual program flyers to local businesses and area schools.
- Purchased, organized and prepared program supplies. Cleaned supplies and organized the storage room.
- Participated in the Resource Fair at the Community Center.
- The new program van arrived and was placed into service.
- Attended the East Wenatchee Events Board and City Council meetings. They approved \$5,000 a year for the Special Olympics State Winter Games for the next two years.
- Traveled to Quincy and presented their Police Department with the Polar Plunge Top Fundraiser Award.
- Modified programs to respond to weather.



*Opposite: Law Enforcement Torch Run Bowling Night*

*Above, top to bottom: Youth Track and Field participants, Summer Day Camp at the farm and Halloween Carnival fun.*



|  | <u>2010</u>   | <u>2011</u>   | <u>2012</u>   | <u>2013</u>   | <u>2014</u>   | <u>2015</u>   | <u>2016</u>   | <u>2017</u>   | <u>2018</u>   | <u>2019</u>   |
|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| <b>ATHLETICS</b>                                 |               |               |               |               |               |               |               |               |               |               |
| Hershey Track and Field/USA Track/Rec Track      | 118           | 124           | 115           | 88            | 102           | 123           | 0             | 101           | 129           | 120           |
| Youth Tennis Lessons                             | 54            | 36            | 20            | 32            | 40            | 33            | 23            | 19            | 9             | 12            |
| Youth Recreation Basketball League               | 191           | 175           | 147           | 115           | 106           | 108           | 126           | 134           | 128           | 0             |
| Skyhawks Basketball Camp                         | 51            | 42            | 30            | 34            | 21            | 31            | 53            | 57            | 24            | 30            |
| Skyhawks Soccer Camp                             | 30            | 36            | 24            | 32            | 28            | 18            | 48            | 27            | 15            | 31            |
| Skyhawks Mini Hawk Camp                          | 34            | 25            | 26            | 26            | 53            | 70            | 76            | 54            | 38            | 47            |
| Skyhawks Tiny Hawk Soccer                        | 0             | 11            | 9             | 14            | 12            | 30            | 42            | 43            | 45            | 41            |
| Skyhawks Sports Camp Sampler                     | 0             | 0             | 0             | 0             | 0             | 0             | 0             | 0             | 20            | 0             |
| Skyhawks Golf Camp                               | 0             | 16            | 16            | 16            | 0             | 21            | 23            | 11            | 8             | 22            |
| Skyhawks Multi-Sport Camp                        | 0             | 25            | 22            | 15            | 32            | 24            | 31            | 19            | 9             | 24            |
| Skyhawks Flag Football Camp                      | 0             | 0             | 0             | 0             | 0             | 25            | 21            | 0             | 7             | 12            |
| Skyhawks Outdoor Volleyball Camp                 | 0             | 0             | 0             | 0             | 0             | 0             | 0             | 0             | 0             | 10            |
| Women's Volleyball                               | 100           | 100           | 84            | 75            | 76            | 80            | 73            | 81            | 87            | 79            |
| Drop in Volleyball                               | 0             | 0             | 0             | 0             | 0             | 0             | 0             | 0             | 287           | 453           |
| <b>AQUATICS</b>                                  |               |               |               |               |               |               |               |               |               |               |
| Swimming Lessons                                 | 575           | 648           | 608           | 883           | 881           | 767           | 720           | 775           | 796           | 970           |
| <b>OUTDOOR PROGRAMS</b>                          |               |               |               |               |               |               |               |               |               |               |
| Guided Nature Hikes/Family Outdoor Adventures    | 79            | 116           | 0             | 0             | 42            | 412           | 219           | 105           | 32            | 0             |
| Hiking and Nature Camp                           | 0             | 0             | 0             | 0             | 0             | 0             | 38            | 9             | 11            | 12            |
| Wading Pool Program                              | 4,594         | 4,256         | 4,607         | 0             | 4,684         | 4,783         | 4,228         | 3,065         | 2,325         | 4,021         |
| Row and Paddle Camp                              | 0             | 3             | 0             | 0             | 16            | 17            | 17            | 11            | 13            | 0             |
| Snow Shoe Hikes For Families                     | 0             | 148           | 63            | 70            | 0             | 0             | 32            | 36            | 37            | 55            |
| GPS and Outdoor Navigation                       | 0             | 0             | 0             | 12            | 0             | 0             | 0             | 0             | 0             | 0             |
| <b>SPECIAL EVENTS</b>                            |               |               |               |               |               |               |               |               |               |               |
| Halloween Carnival                               | 2,300         | 2,350         | 2,450         | 2,500         | 2,500         | 5,000         | 5,000         | 4,600         | 4,600         | 4,600         |
| Winter Flake Festival/Winter Fest/Bundle Up Fest | 1,500         | 0             | 0             | 1,100         | 1,120         | 1,200         | 900           | 800           | 1,889         | 2,200         |
| Special Olympics Winter Games                    | 5,000         | 4,608         | 4,464         | 4,671         | 5,098         | 3,841         | 3,897         | 4,198         | 4,500         | 3,900         |
| Movies in the Park                               | 900           | 1,620         | 350           | 600           | 900           | 800           | 500           | 0             | 1,050         | 1,200         |
| Friday Night Concerts                            | 2,350         | 2,215         | 2,490         | 2,622         | 1,350         | 2,125         | 1,750         | 1,050         | 1,147         | 1,350         |
| Independence Day Celebration                     | 10,000        | 10,000        | 10,000        | 10,000        | 0             | 0             | 0             | 0             | 0             | 0             |
| <b>SPECIAL NEEDS PROGRAMS</b>                    |               |               |               |               |               |               |               |               |               |               |
| Special Needs Social Program                     | 1,130         | 1,138         | 1,360         | 1,257         | 1,229         | 1,281         | 1,552         | 626           | 530           | 452           |
| Polar Plunge                                     | 50            | 28            | 21            | 62            | 76            | 62            | 57            | 31            | 74            | 60            |
| Special Olympics Sports                          | 165           | 163           | 236           | 229           | 251           | 262           | 231           | 226           | 185           | 208           |
| Fall Into Fitness                                | 25            | 22            | 15            | 18            | 18            | 9             | 6             | 0             | 5             | 7             |
| Artful Endeavors                                 | 0             | 0             | 0             | 0             | 0             | 0             | 0             | 17            | 0             | 0             |
| <b>YOUTH RECREATION</b>                          |               |               |               |               |               |               |               |               |               |               |
| Spring Break Camp                                | 0             | 0             | 0             | 0             | 0             | 0             | 0             | 0             | 18            | 18            |
| Summer Day Camp                                  | 426           | 407           | 470           | 437           | 443           | 504           | 464           | 482           | 455           | 456           |
| Indoor Playground                                | 732           | 403           | 316           | 112           | 238           | 186           | 746           | 650           | 432           | 1,266         |
| After School Action                              | 1,424         | 389           | 245           | 151           | 0             | 0             | 0             | 0             | 0             | 0             |
| <b>TOTALS</b>                                    | <b>38,044</b> | <b>29,123</b> | <b>28,188</b> | <b>22,641</b> | <b>19,316</b> | <b>21,812</b> | <b>20,873</b> | <b>17,227</b> | <b>18,638</b> | <b>21,656</b> |